



## Adelaide Hills Hawks Football Change Room Etiquette Guidelines

The Adelaide Hills Hawks has a legal and moral responsibility to ensure all children (18 and under) are cared for in a child safe environment. Maintaining a child safe environment means that the Adelaide Hills Hawks need to look at best practices and implement policies to ensure children are free from physical, sexual and emotional abuse and neglect. In addition to this we also need to look at what protective behaviors we can provide for our children and volunteers, coaches and team managers, who work with our children in a supported child safe environment.

**We share this guideline with visiting clubs and ask that they follow these guidelines where practical.**

### Version Control

Version	Approved Date	Approved By	Short Description for Development or Review	Review Completed By	Consultation Process
V1.0	19.02.2019	Executive Management Committee AHHFC	Implementation of Change Room Etiquette Guidelines	Child Safety Officer and AHHFC President	Child Safety Officer and AHHFC Committee

### The purpose of this guideline is

- to specifically meet the needs of any Adelaide Hills Hawks teams who are being coached by a member of the opposite gender

### This guideline requests:

- 1) A chaperone is to be present in the change rooms at all times when a coach/assistant coach of the opposite gender (to the players in the team) is in the change rooms. This chaperone is to be the same gender as the players in the team.
- 2) The chaperone can be the Team Manager but ideally there will be 2 additional adults (most likely parents) of the same gender, to also step into this role when the Team Manager is at task with another matter.

- 3) The role of the chaperone is to also, when requested from the coach or coaching staff, CONFIRM that all those occupying the change room are changed, ie suitably clothed, prior to the coaching staff entering the change rooms.
- 4) For each team where this occurs, regardless of the gender of the team, 2 chaperones are asked to complete an online child safety course. This only takes 15 minutes and will be sent to you from the Adelaide Hills Hawks Child Safety Officer.
- 5) Where referees are of the opposite gender (to the players in the team) that any interaction is done prior to the game either at warm up or outside the change room.

## Review of this guideline

We welcome all feedback on this guideline and are committed to continuous improvement of our child safety systems and practices. We intend that this policy will be an active document that will be regularly reviewed to ensure that it is working in practice and updated to accommodate changes in legislation or circumstances. We will retain a history of updates to this policy

## Related documents

Title	Document Source
Code Coach of Behavior	Adelaide Hills Hawks Football Club
Child Protection Policy	Adelaide Hills Hawks Football Club

## Resources to support this policy

The following resources are recommended for support in the implementation of this policy;

1. Our community response to Child Abuse and Neglect -Guidelines for Mandated Notifies and information for Organisations  
*Department for Education and Child Development April 2017*
3. Risk Management Resource For Recreation & Sport Organisations  
*Office of Recreations and Sport January 2018*

## Policy activated



Daniel Butler

President Adelaide Hills Hawks FC

Date: 19/02/2019